



ROSSINGTON PARISH COUNCIL

Clerk to the Council
Anne M Hammond

Tel: 01302 864731
Mobile: 07402 206667

Parish Office
The Memorial Hall
McConnell Crescent
Rossington
Doncaster DN11 0PL

 **Rossington Parish Council**

MINUTES OF THE PROJECT COMMITTEE EXTRAORDINARY MEETING OF ROSSINGTON PARISH COUNCIL HELD AT 6.00 PM ON MONDAY 1 AUGUST 2022

Present: Parish Cllrs C Nichols, K Nichols, J Parkin and B Simpson
Chair: Cllr C Wileman
PO: A M Hammond
RFO: Z Attridge-Chambers
Public: 0

1317. Welcome and Introduction

RESOLVED to note Cllr C Wileman welcomed Cllrs the meeting.

1318. To received apologies and approve reasons for absence

1318.1 Apologies were received from Cllrs K Guest, A Harper, M Taylor and G Spencer which were approved by the Parish Council.

1318.2 There were no declarations of interest or applications for dispensation.

1319. Public Session

RESOLVED to note there were no members of the public present.

1320. Announcements

RESOLVED to note there were no announcements.

1321. To review the Summer Festival 22 to 24 July 2022

RESOLVED to note the Summer Festival in its entirety to be looked at over the next couple of months.

1321.1 Toilets

- The siting of the toilets worked well.
- A Sanitizer station is needed outside the toilets.
- Small signs are required explaining the water pumps for the toilets and sinks.
- Baby changing mat to be made available in the disabled toilet.
- Need extra hand towels and toilet rolls.
- Adult changing mat to be made available for disabled toilet.

1321.2 Security

- More security was required. This to be determined as and when the format of the festival in 2023 is decided.

1321.3 Staffing

- 4 in each tent was adequate.
- Use paid staff as much as possible with Cllrs supporting them.

- Limit the shift for Cllrs to maybe 2 hours at a time.
- The RFO to increase the limit on the Card Reader as this method of payment will be even more popular in 2023.
- When Cllrs are having down time they need to remove their high viz vests.
- More support from a wider group of Cllrs especially on the Monday following the event would help as it is all falling on the backs of the Clerks and a handful of Cllrs.

1321.4 Litter Picking

- Early morning litter pickers essential on Saturday and Sunday morning and on the Monday morning.
- Contractors for Sound & Stage and Cheers for Beers must be made aware that in their Service Level Agreement it does state they should clear all their rubbish and leave as they find the site.
- Need more paid litter pickers to free up Cllrs time.

1321.5 Entrance

- The 2 event shelters worked very well.
- The RFO to purchase more poles for the event shelters.

1321.6 First Aid

- The siting of the First Aid tent worked well as was visible and central.
- The First Aid tent to be checked for damage.

1321.7 Removal of Litter

- DMBC did a good job of removing the litter throughout the festival.

1321.8 Bins

- Funfair to bring their own bins.

1321.9 Wrist Bands

- This will depend on how the event develops for 2023.

1321.10 Marquee

- The size of the marquee was right.
- The black liner at the stage end worked well.
- More tables for outside the marquee.
- Investigate if the poles are required in front of the stage.

1321.11 Bar

- Cheers for Beers worked well.
- Price lists needed.
- Ask Steve to put menus on tables.

1321.12 Stage

- To be looked at for 2023.

1321.13 Sound

- R Allen would like a meeting with the Parish Council.

1321.14 Bands

- Use local bands and local agent.
- A band is needed for 7 pm on Friday evening.
- A DJ is required throughout the weekend between the live bands.

1321.15 Children's Entertainer

- For 1 pm on the Saturday and Sunday afternoon.

1321.16 Funfair, Rides, Amusements, Attractions

- Too many to pay for rides present.
- Had to walk through the pay for rides to reach the free rides.
- The main Cliffhanger ride was broken much of the time over the weekend.
- The food stalls area to only have food stalls.

- Maybe increase the entry price to enable all rides to be free.

The PO to set up a meeting with George Rowland

1321.17 Food Stalls

- The PO to contact Wolf Down Events to meet with Cllrs.

1321.18 Police Support

- The PO contacted Inspector Lisa Bird asking for her advice. Awaiting a response.
- The Police made an immediate response when called.

1321.19 Vehicle Access

- The new roadway from Herras fencing worked very well.

1321.20 Herras Fencing

- The Herras Fencing needed to have been bolted together and continuous around the festival site. To be discussed with G Rowland.

The PO to contact Paul Moore at Ceva for their sponsorship.

1321.21 Cashing Up

- Went well.

1321.22 Parking

- Went well having a security guard on site throughout the festival.

1321.23 Lighting

- The 2 tower lights went well. Need 2 of the lights to be aimed along the gangway.
- Need the better chandelier lights in the marquee.

1321.24 Generators

- To be investigated when the plans for 2023 have been finalised.

1321.25 Dogs

- Dog owners should have full responsibility for their dogs and not the Parish Council.
- All dogs must be on a short lead especially in and around the marquee.

1322. To notify the Clerk of matters for inclusion on the next Agenda

RESOLVED to note the following be included on the next agenda:

- To consider the Pride of Rossington event
- To consider the Christmas Lights Switch on Event

1323. To confirm the date and time of next meeting

RESOLVED to note the next meeting to be confirmed