

# ROSSINGTON PARISH COUNCIL



Clerk to the Council

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 Rossington Parish Council

## MINUTES OF THE PROJECTS COMMITTEE OF ROSSINGTON PARISH COUNCIL HELD AT ROSSINGTON MEMORIAL HALL AT 6.00 PM ON MONDAY 9 JULY 2018

**PRESENT:** Councillors: A Harper, G Baker, R Anderson and J Parkin  
**Chair:** C Wileman  
**Clerks:** A M Hammond and Z Attridge-Chambers  
**Public:** 0

### 757. WELCOME AND INTRODUCTION

**RESOLVED** to note the Chair welcomed Cllrs to the meeting.

### 758. PUBLIC FORUM

**RESOLVED** to note there were no public present.

### 759. ANNOUNCEMENTS

**RESOLVED** to note there were no announcements.

### 760. TO RECEIVE APOLOGIES AND APPROVAL REASONS FOR ABSENCE

**760.1** Apologies and reasons for absence were received from Cllrs R Greaves and K Guest which were approved by the Parish Council.

**760.2** There were no declarations of interest or applications for dispensation.

### 761. TO CONFIRM THE MINUTES OF THE PROJECT COMMITTEE MEETING ON 1 MAY 2018

**RESOLVED** to note the minutes were passed as a true record, proposed by J Parkin, seconded by R Anderson.

### 762. MATTERS ARISING FROM THE MINUTES OF THE PROJECT COMMITTEE MEETING ON 1 MAY 2018

**RESOLVED** to note the following:

**Item 794.4** - The Clerk emailed J Rowland-Johnson about the possibility of Kevin Sobieralski's Community Payback Team maintaining the flower beds in front of St Michael's School. The reply was this area is maintained by the DMBC Cemeteries team. The Clerk emailed Adrian Pickersgill and is awaiting a response.

**Item 750.1** Panpan Medico has been booked with Service Level Agreement sent.

**Item 750.2** Elaine Spencer from Arks & Crafts to put on a Playtime Corner of traditional children's games.

**Item 750.3** Natalie from Magic Faces has confirmed she is attending free of charge (due to the Easter Eggstravaganza being cancelled).

**Item 750.5** Richard Lewis has confirmed he is attending to do balloon art.

**Item 750.6** The Clerk did an initial inspection of the field and noted there is no vehicular access on to the field due to the installation of fencing at each entrance. The

Clerk has contacted Richard Lewis to arrange entrance particularly for Tuckers Funfair vehicles.

- Item 750.7** The Clerk has completed the risk assessment.
- Item 750.8** Stormtroopers have been invited but due to the event being on a week day there are no guarantees. If they are able to attend the Clerk to organise the keys to the Ragusa Centre so they can store their property.
- Item 750.5** Richard Lewis has confirmed he will be doing balloon art at the Traditional Village Fete
- Item 750.8** The Clerk invited Stormtroopers to the Village Fete but as it is a weekday there are no guarantees at the moment. The Clerk has confirmed that if attendance is possible the Ragusa centre keys will be organised to store their belongings.
- Item 751.8** The Clerk has invited the Civic Mayor Majid Khan to the Pride of Rossington Event and is awaiting a response.
- Item 753** Christmas Lights for 2018/2019
- |   |                  |
|---|------------------|
| Contracted cost                               | £6,225.00        |
| Stirrup Pub Install and dismantle             | £252.00          |
| Tea Shop Install and dismantle – Spheres      | £245.00          |
| West End Lane Install and dismantle - 2 trees | £256.00          |
| Hire 5 Motifs @ 100 - Kings Avenue            | £500.00          |
| Hire 5 Motifs @ 100 - Install and dismantle   | £500.00          |
| <b>TOTAL OF CURRENT CONTRACT</b>              | <b>£7,978.00</b> |

**RESOLVED** to note the Clerk to confirm the following additions for 2018/2019

**Wilkinson Avenue**

2 x set of 3 x 19 cm Pulsars @ £45.00 each	£90.00
6 x 30 cm Snowfall Tubes @ £13.00 each	£78.00

**Radburn Road**

Swag 2 x trees opposite Poacher Pub	
20 sets Powerlight Light Strings & 2 Transformers	£670.00
Installation of above	£185.00

**Regent Grove**

Tree 2	
25 sets 24v 10m String Lights White	£747.00
Installation of above	£325.00
Tree 5	
20 sets 24v 10m String Lights White	£610.00
Installation of above	£260.00

All above prices include suitable Transformers

**TOTAL OF EXTRAS REQUESTED** **£2,965.00**

**RESOLVED** to note the total cost for 2018/2019 to be **£10,943.00**

**763. TO CONSIDER THE VILLAGE SIGNS**

**RESOLVED** to note that on 18 June 2018, Sign of the Times requested further information on the iPort Logo to ensure the colours were a perfect match.

**764. TO CONSIDER THE SUMMER PLANTING OF FLOWERBEDS AND PLANTERS**

**RESOLVED** to note the Clerk emailed Mark Winwood from AWS Landscapes on 26 June 2018 that the Central bed and half of one of the outer beds on the Circle had not been weeded. Mark responded that day to say he would contact their maintenance guy. C Wileman stated that the work has not as yet been done. The Clerk to chase this up.

**765 . TO CONSIDER THE VILLAGE FETE ON WEDNESDAY 29 AUGUST 2018**

**RESOLVED** to note that Hallcross Medical Services, Cancer Research UK and Rossington Outreach have confirmed they are attending.

**766. TO CONSIDER THE PRIDE OF ROSSINGTON EVENT ON SATURDAY 22 SEPTEMBER 2018**

**RESOLVED** to note there have been nominations from the under 11s, the adult and environment categories. Promotion will increase after the Summer Festival.

**767. TO CONSIDER THE SUMMER FESTIVAL FROM FRIDAY 20 TO SUNDAY 22 JULY 2018**

**RESOLVED** to note the following:

- Flyers being posted on Facebook on a daily basis as from Monday 25 June 2018.
- Banners were put up week beginning 25 June 2018.
- 3 extra banners were ordered. Next year will cost £9 per banner to update the dates.
- Cancelled Pheasant Bank Car Park as Dave leaving shortly and now have MW car park.
- Contacted Doncaster Youth Jazz – awaiting a response
- Carol, Ken and Anne visited Miners Welfare Ground on 4 July following on from meeting Carol had with John Gibson and Ged Parsons re the siting of the festival.
- First site inspection done – photos and report sent to John Gibson and Carol Potts
- The Clerk has spoken to Tracey Wormald – Guide Leader – re young people performing on the stage on Saturday afternoon.
- Tom Chambers to organise Zorbs and Archery for Saturday afternoon up to about 4/4.30 pm. He needs a socket so will be signposted to the Miners Welfare socket. The plot they need is 30 x 20 yards.
- The Clerk emailed Troy Bubb for activities for the Sunday afternoon.
- Dave Allison at McAuley school said a 6<sup>TH</sup> former Josh Deakin is a rock musician who may be interested in the Saturday afternoon.
- Matt Smith at Rossington All Saints explained that as the event is on the weekend before they break up they cannot attend. The Clerk suggested meeting with him and his students in December 2018 or January 2019 to set the date and to get the students involved.
- Wrist Bands have been ordered. Tuckers Funfair and Dave Barron will be informed of the colours which are: 2/3-Day = Green Plastic Clip On ones. Friday = Purple. Saturday Yellow. Sunday Red. 3s and under are Green paper.
- A Tower Light has been ordered and confirmed with Mudford's for £150+ VAT
- Trax FM and Doncaster Star have been contacted– awaiting a response
- The Clerk and K Guest met with Ben Webb to discuss the Herras fencing – to meet again due to developments
- Watti – Singapore Food – has booked for Saturday afternoon.
- The RPC Risk Assessment has been distributed after running past Barry Johnson.
- A request was sent to Rossington All Saint to put a banner up at the school. There has been no response so the banner has been put up opposite the Miller and Carter.
- Bands have now all been booked. Girl Talk and Bloodliners to share the Saturday night slot.
- Lazarus Security has confirmed that one extra Security Guard for the car park is booked:  
Friday 20 July 2018 – 5.00 pm to 8.00 pm = 3 hours  
Saturday 21 July 2018 – 11.00 am to 7.00 pm = 8 hours  
Sunday 22 July 2018 – 11.00 am to 3.00 pm = 4 hours
- Troy Bubb to provide the keys for the Stormtroopers to store their belongings.
- Fire Extinguishers to taken to the marquee, they have been checked this year
- Hazard tape has been purchased.
- Black bin liners to be purchased.
- Bin liners to be attached to every table in the marquee for rubbish.

- 12 black bins have been purchased, they need to be marked as property of RPC.
  - Nolan Elliott has been contacted requesting loan of cones – awaiting a response.
  - The Scouts have been invited to have a stall – awaiting response
  - Neighbourhood Plan – Andrew Towler would like 2 tables for the marquee as he has a display board and large map for people to put post-its on. He will be attending the Summer Festival on the Saturday and Sunday afternoons. This needs to be promoted on Facebook and Website.
  - The SLA and documents have been requested from Jason Gardner.
  - Documents received from Tuckers Funfair.
  - Documents received from Mudford & Sons Ltd.
  - Documents received from Dave Barron Mobile Bars
  - Documents received from Pan Pan Medico.
  - A meeting has been arranged with George Tucker at 9 am on Wednesday 11 July 2018 on the Welfare Grounds
  - The Clerk to contact Inspector Mark Payling asking how we stand legally about asking people not to bring their own alcohol.
  - George Tucker suggested that for a donation of £1,200 he would do all the food for the Summer Festival 2019. This was proposed by J Parkin and seconded by G Baker. C Wileman added that it should be clarified that the food must be varied and include such as Fish and Chips, Baked Potatoes, Noodles and Pizza if possible. The Clerk to contact George and Kristina Tucker.
  - W Reynolds and K Guest to check the cables in the Parish Office.
  - One set of lights to be set up at the first entrance onto the Miners Welfare field.
  - The Clerk to contact Rossington Main re accessing water from the Pavilion.
  - K Guest to set up a water stand pipe.
  - Bands for Saturday have been confirmed at Girl Talk and Bloodliners.
  - A flyer to be posted on Facebook asking young people if they would like to perform on the stage on Saturday afternoon.
  - Staffing to be confirmed at a later date but so far:
    - Friday 5.30 pm to 9.00 pm
 

M Waudby	P Wade	D Wileman	A Harper
Z Attridge	L Waudby	C Wileman	B Anderson
D Anderson	K Guest		
A Waudby – Litter picking			
    - Saturday 11.30 am to 4.30 pm
 

M Waudby	D Wileman	A Hammond	Z Attridge
L Waudby	C Wileman	L Docherty	J Metcalf
A Waudby – Litter picking			
    - Saturday 4.30 am to 9.00 pm
 

M Waudby	D Wileman	A Hammond	Z Attridge
L Waudby	C Wileman	L Docherty	J Metcalf
B Anderson	D Anderson		
A Waudby – Litter picking			
    - Sunday 11.30 am to 4.00 pm
 

M Waudby	P Wade	A Hammond	Z Attridge
L Waudby	L Docherty	J Metcalf	
A Harper from 2 pm			
A Waudby – Litter picking			
- J Parkin and K Guest to cover breaks

**768. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING**

**RESOLVED** to note a review of the Summer Festival to be on the agenda.

**769. DATE AND TIME OF NEXT MEETING**

**RESOLVED** to note the next meeting to be at **7.00 pm** on **Tuesday 17 July 2018** after the **Youth Club meeting**.