

ROSSINGTON PARISH COUNCIL



Clerk to the Council

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 Rossington Parish Council

MINUTES OF THE PROJECTS COMMITTEE OF ROSSINGTON PARISH COUNCIL HELD AT ROSSINGTON MEMORIAL HALL AT 6.00 PM ON TUESDAY 12 JUNE 2018

PRESENT: Councillors: K Guest, R Greaves, W Reynolds, R Anderson and J Parkin
Chair: C Wileman (Nee Beaumont)
Clerks: A M Hammond and Z Attridge-Chambers
Public: 0

743. WELCOME AND INTRODUCTION

RESOLVED to note the Chair welcomed Cllrs to the meeting.

744. PUBLIC FORUM

RESOLVED to note there were no public present.

745. ANNOUNCEMENTS

RESOLVED to note the Clerk has sent a follow up letter to Miss P Robinson, the Head of Pheasant Bank School to open up a dialogue between the School and the Parish Council.

746. TO RECEIVE APOLOGIES AND APPROVAL REASONS FOR ABSENCE

746.1 Apologies and reasons for absence were received from Cllr G Baker which was approved by the Parish Council.

746.2 There were no declarations of interest or applications for dispensation.

747. MATTERS ARISING FROM THE MINUTES OF THE PROJECT COMMITTEE MEETING ON 1 MAY 2018

RESOLVED to note the following:

- Item 740**
- The Clerk and K Guest met with Jason Gardner on 10 May 2018 to confirm the booking.
 - The Clerk cancelled the bouncy castles with A Bouncy Castle Man.
 - The Clerk contacted George Tucker for a quote for extra rides. They will provide 2 huge bouncy castles that incorporate a slide and obstacle course for the 3 days for £1,100.
 - The schedule for staffing is progressing.
 - The wrist bands have been purchased
 - The Clerk to check there are enough bin bags for the event
 - The Clerk to purchase extra bins

748. TO CONSIDER THE VILLAGE SIGNS

RESOLVED to note the village signs were ordered on 1 May 2018. Julie Griffin from Signs of the Times confirmed the order and stated it would take approximately 6 weeks. The Clerk to chase up sponsorship from Attero.

749. TO CONSIDER THE SUMMER PLANTING OF FLOWERBEDS AND PLANTERS

RESOLVED to note the following:

- 749.1** The invoice for £6,800 plus VAT was received on 30 May 2018. However, the Clerks are holding back payment until the planters on Wilkinson Avenue and the Green have been planted.
- 749.2** J Parkin suggested planters be put on the land straight opposite the Police Station.
- 749.3** K Guest stated the grass be cut around the flower beds as the grass was higher than the flowers which could not be seen.
- 749.4** The Clerk to contact Doncaster Council re the two overgrown flowerbeds in front of St Michael's School.

750. TO CONSIDER THE VILLAGE FETE ON WEDNESDAY 29 AUGUST 2018

RESOLVED to note the following:

- 750.1** Panpan Medico to be booked to supply First Aid provision.
- 750.2** Tom Chambers and Flying Futures to be contacted for traditional activities.
- 750.3** Natalie from Magic Faces to confirm she is attending free of charge (due to the Easter Eggstravaganza being cancelled).
- 750.4** The Clerk to invite all the stalls that came last year including Network Rail.
- 750.5** The Clerk to invite Richard Lewis to do balloon art.
- 750.6** The Clerks to undertake an inspection of the field prior to and on the day of the fete.
- 750.7** The Clerk to undertake a risk assessment.
- 750.8** Stormtroopers to be invited.

751. TO CONSIDER THE PRIDE OF ROSSINGTON EVENT ON SATURDAY 22 SEPTEMBER 2018

RESOLVED to note the following:

- 751.1** The Clerk has updated the Nomination Form, Procedures and Flyer for nominations.
- 751.2** Category 1 to say 'A child or group of children....'
- 751.3** K Guest proposed adding a fourth Category for 'A person or group that has enhanced the appearance of Rossington. This was seconded by C Wileman.
- 751.4** Publicity to go out as soon as possible on Facebook, via schools, voluntary and community groups, churches, children centre, Doncaster Council and databases.
- 751.5** The Clerk to invite the Civic Mayor Majid Khan and his consort to the ceremony.

752. TO CONSIDER THE FIRWORK DISPLAY ON MONDAY 5 NOVEMBER 2018

RESOLVED to note the following:

- 752.1** The Firework Display and sound was booked on 6 November 2017
- 752.2** After much discussion R Greaves proposed there will not be a charge for this year's display but volunteers will line the entrance with donation buckets. This was seconded by J Parkin. K Guest suggested promotional materials suggest a £2 per person donation.

753. TO CONSIDER THE QUOTE FOR CHRISTMAS LIGHTS FOR 2018/2018

RESOLVED to note this to be deferred to the next meeting so a full cost of lights for 2017/2018 can be presented.

754. TO CONSIDER THE SUMMER FESTIVAL FROM FRIDAY 20 TO SUNDAY 22 JULY 2018

RESOLVED to note the following:

- Half page adverts have been placed in the Tickhill, Bessacarr & Cantley and Rossington Today.
- Mark Payling can only offer limited police presence as his staff are only working afternoons over that weekend.

- Jason Gardner has confirmed he has liaised with Mudfords and only one generator is needed to power the lights, bar, toilets and stage.
- The Clerk has contacted Mudfords for brighter lights in the marquee this year.
- Jason Gardner has contacted a number of people for a band at 7 pm on Saturday night.
- Tuckers are bringing two huge bouncy castles with slides and obstacles course combined.
- Garrison UK (Star Wars) have confirmed they are attending on the Saturday and Sunday afternoons. Troy Bubb has confirmed they can use their building on site. The Clerk to get the key.
- The parking at Pheasant Bank School has been confirmed.
- The banners to be put up the week beginning 25 June 2018.
- After discussions with Dave Barren, a voucher for £1 off the first drink on Friday evening between the hours of 6 and 8 pm to be handed out on entry at the gate. One voucher per person aged 18 and over.
- Wrist bands have been purchased.
- Staffing schedule progressing.
- Publicity to be stepped up the week beginning 25 June 2018.
- Inspection of the field to be done twice before the event and on the morning of the event.
- Risk Assessment to be undertaken.
- Invitations have gone out to Rossington All Saints Academy and McAuley School for young bands to perform on stage on the Saturday afternoon.
- Go Karts to be invited by the parish council with a charge of £1 per ride.
- Ben Webb has confirmed he will support the event.
- Much discussion took place on the plan of the site for the festival. Feedback from last year led to the marquee being sited parallel to the beginning of the rugby pitch with the toilets to the left and the stage to the right facing into the field, This would ensure residents on Balcarres weren't bombarded by music plus it's a long way from the residents of Oxford Street. It would also ensure the public would not have access to the far end of the field. This was important as representatives from the Welfare had explained they cannot have a football pitch on this area not only due to moles and rabbits but due to the tunnels made by moles that could collapse. The parish council cannot have the public or the fairground accessing an area that would not pass health and safety precautions. To this end, the fairground had to be in the same place as last year.
- The Clerk to arrange a meeting with John Gibson and Carol Potts.

755. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING

RESOLVED to note the following:

- Village Fete
- Pride of Rossington
- Christmas Lights

756. DATE AND TIME OF NEXT MEETING

RESOLVED to note the next meeting to be at **6.00 pm on Tuesday 17 July 2018.**