

# ROSSINGTON PARISH COUNCIL



Clerk to the Council

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 Rossington Parish Council

## MINUTES OF THE PROJECTS COMMITTEE OF ROSSINGTON PARISH COUNCIL HELD AT ROSSINGTON MEMORIAL HALL AT 6.15 PM ON TUESDAY 16 MAY 2017

**PRESENT:** Councillors: J Parkin, R Greaves, N Smithard, K Guest, D Harper, W Reynolds, C Beaumont and G Sheldon  
**Clerks:** A M Hammond and Z Attridge-Chambers  
**Chair:** A Harper

### 562. WELCOME AND INTRODUCTION

**RESOLVED** to note the Chair welcomed everyone to the meeting.

### 563. TO ELECT AND CHAIR AND VICE CHAIR

**RESOLVED** to note the following:

J Parkin nominated C Beaumont for Chair. This was seconded by N Smithard  
J Parkin nominated A Harper for Vice Chair. This was seconded by K Guest

### 564. PUBLIC FORUM

**RESOLVED** to note there were no members of the public present.

### 565. ANNOUNCEMENTS

**RESOLVED** to note the following:

#### 565.1 Terms of Reference for the Project Committee.

A draft Terms of Reference was distributed to the Committee for comment for the next meeting.

#### 565.2 Parish Logo

John Bailey has given permission for his picture of the Village Pump to be used as the Parish logo replacing the current logo.

#### 565.3 Flower bed quote from DMBC

A quote from Lisa Carter stating the cost or the cost for the plants for the bedding areas, tiers and containers would be anything between £2,865 to £4,250 for the summer plants. The cost for winter plants would be £3,425 with good quality compost being £650. The cost to plant and maintain the displays over the summer months would be an additional £8,012 and a further £4,006 if you wish to continue with displays through the winter. The total cost being between £18,958 and £20,343. The budget was set by the Parish at £7,500. A meeting has been arranged with David from AWS Landscapes to take place at 11 am on Monday 22 May 2017.

#### 565.4 Village Signs

The Parish Council has already ratified the installation of new village signs. A competition to take place for residents to come up with their designs that will be voted on at the Summer Festival. Other Parish/Town Councils have send information on the producers of village signs via YLCA.

### **565.5 Grant Applications.**

A grant application form has been received from Elmfield Gymnastic Club – a not for profit Company Ltd by Guarantee. They provide gymnastics and trampoline training to 200 children, 57 of whom live in Rossington with 3 in Foster Care. They wish to replace their worn-out mats. The grant application will be taken to the next Project Committee meeting.

### **565.6 Rossington Parish Council v Angela Rolfe.**

Zurich has confirmed that Rachael Fawcett is to arrange a pre-trial conference with their barrister so they can run through R Cooper-Holmes and A Harper's statements. It is also an opportunity for Alison and Richard plus the Vice Chair and Clerk of the Parish to ask questions about the case and Trial. The barrister will then be able to assess the prospects of successfully defending this matter to Trial.

### **566. TO RECEIVE APOLOGIES AND APPROVAL REASONS FOR ABSENCE**

**RESOLVED** to note apologies were received from Cllr C Stone which was approved by the Committee.

### **567. TO RECEIVE DECLARATIONS OF PERSONAL INTEREST OR APPLICATIONS FOR DISPENSATION**

**RESOLVED** to note there were none.

### **568. MATTERS ARISING FROM THE MINUTES OF THE PROJECT COMMITTEE ON 11 APRIL 2017**

**RESOLVED** to note there were none.

### **569. TO DISCUSS THE TESCO BAGS OF HELP GRANT**

**RESOLVED** to note that Groundwork UK have confirmed they have received the application form.

### **570. TO REVIEW THE EASTER EGGSTRAVAGANZA ON 16 APRIL 2017**

**RESOLVED** to note the following:

- Z Attridge-Chambers prepared a profit and loss sheet for the Easter Eggstravaganza. The budget was £1,500. There was an overspend of £141.31 due to the BBQ being run by Good Neighbours so the £420 profit made on the day went to that charity and not the Parish Council.
- A thank you to be sent to the Scouts for the loan of the BBQ and help with putting up the gazebo.
- A special thank you to Michelle and Paul who staffed the BBQ on behalf of Good Neighbours, to John and Jean Parkin and Sue Green (Zoe's mum) for their tireless help throughout the event. We couldn't have done it without them.
- Purchase the same burgers and sausages but keep in fridge 2/3 days prior to the event
- Purchase bread rolls from Moore's Bakers and bridge rolls from Asda
- Purchase 3 large tomato sauce plus 1 average mustard and brown sauce
- Purchase 3 packs of 2-ply serviettes
- Take blue plasters
- Send out A5 flyers to schools again
- Bins and litter pickers to be picked up from the Holmescarr centre
- Make sure mats are put down between the bouncy castles especially if the grass is wet
- All stands must bring their own gazebos
- Purchase 400 bunnies next year as 300 went off the shelf in first hour
- Purchase cardboard cups
- Maybe look into a different ride next year

### **571. TO CONSIDER THE 3-DAY SUMMER FESTIVAL ON 14 TO 16 JULY 2017**

**RESOLVED** to note the following

- G Tucker to provide 4 major rides to attract teenagers including the Waltzer for the whole 3 days.
- The Clerk to liaise with Natalie from Magic Face Painters to provide a reduced cost service
- Sound Array Limited to be sent a SLA for the PA service, Mobile Stage, Generator and option D3 on their quote but excluding the Smoke Machine.

**572. TO CONSIDER THE PRIDE OF ROSSINGTON EVENT ON SATURDAY 16 SEPTEMBER 2017**

**RESOLVED** to note the following:

- The nomination form and procedures were ratified by the Committee which are to be promoted on the Parish Facebook Page on 17 May 2017 with the deadline for nominations being 31 July 2017.
- The Cllrs to set a meeting to choose the winners of each category.
- The evening event to be a joint venture between RPC, Good Neighbours and Memorial Hall.
- There are to be 3 categories
  - A child up to the age of 11 who has done more than is expected of them for others.
  - A young person aged 12 to 25 who has done something outstanding for their community.
  - An adult aged over 25 years who has delivered an ongoing and outstanding contribution to community of Rossington.
- The Clerk to invite dignitaries including Ros Jones, Graham Bell, Mark Payling, Aaron Mason and John Paul Chambers.
- Jason Gardner to be contacted for a quote for a small stage and PA for the evening.
- The Free Press to be invited when the dignitaries are confirmed.
- The award to be decided.

**573. TO CONSIDER THE SEPTEMBER VILLAGE FETE**

**RESOLVED** to note the following:

- The date to be Wednesday 30 August 2017 from 11 am to 3 pm.
- The field to be the former All Stars Field.
- Tuckers funfair to provide swing boats, chairplane and 2 inflatables for £500 if he can bring a hook-a-duck.
- The Clerk to book 2 toilets
- The Clerk to invite the Scouts and Good Neighbours to run the BBQ.
- Tables and Chairs to be provided.
- The field to be inspected before and during the event.
- The Clerk to invite Helen the ice-cream lady – there will be no charge but a request for a donation to go back in the community chest.
- All Cllrs to think about a stall they can run with money raised going into the community chest pot.

**574. TO CONSIDER THE FIREWORK DISPLAY ON SUNDAY 5 NOVEMBER 2017**

**RESOLVED** to note the following:

- The Clerk to write to the Miners Welfare emphasising the Parish are only booking the field from the second gate and that they must make sure the fairground does not impinge on the walkway to the Firework Display for Health and Safety reasons.
- The Clerk to contact George Tucker to emphasis Health and Safety issues.
- The Clerk and Cllrs to do a field inspection prior to and during the event.
- The Clerk to request in writing a copy of their Risk Assessment, Liability Insurance and Procedures for their field inspections.
- C Beaumont and D Harper to request a meeting with the Miners Welfare.

**575. TO CONSIDER THE CHRISTMAS LIGHTS IN ROSSINGTON FOR 2017**

**RESOLVED** to note the following:

- Cllrs are invited to a meeting with Paul from Christmas Lights at 9.30 am on Wednesday 24 May 2017 in the Parish Office.
- Suggested new lights are:
  - Corner of Bond Street and Radburn Road.
  - West End Lane / Bankwood Lane – on lampposts and trees.
  - The Circle – on lampposts if no trees available.
  - The tree at the Strrup to have 18 spheres
  - 3 large trees on Grange Lane one to have 18 spheres

**Christmas Tree Lights on the Shop Fronts**

- Letters were hand delivered to 25 shops on Wednesday 10 May 2017.
- 3 shops are interested in the trees, the Cycle Shop, Post Office and Bridal Shop.
- Ben Webb has quoted the following:
  - £10 to purchase each bracket – would need tower scaffolding
  - £30 to install the bracket and put up the Christmas tree
  - £20 to take down the tree
  - £7 per tree
  - £10 per small white LED Christmas Lights
  - A total of £77 for the first year
- The Clerk to contact Attero for sponsorship for the shops
- The Clerk to contact Graham Bell for help with the electrical fitting of the Christmas Lights.

**576. TO CONSIDER A JOINT CHRISTMAS CAROL CONCERT**

**RESOLVED** to note the following:

- Pastor Eric from the Baptist Church and Rev'd John are keen to be involved with Churches Together.
- Eric to get back to the Clerk with a date that suits Churches Together.
- The Clerk to check for available dates at the Memorial Hall.
- The Clerk emailed Mark Porter at St Michael's School for any interest.
- The Memorial Hall and Good Neighbours to discuss at their next Management Committee meetings.
- The Clerk to invite the Salvation Army Band.

**577. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING**

**RESOLVED** to note there were none.

**578. DATE AND TIME OF NEXT MEETING**

**RESOLVED** to note the next Project Committee meeting to be at **6.15 pm on Tuesday 6 June 2017.**