

ROSSINGTON PARISH COUNCIL

Clerk to the Council

Anne M Hammond
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 Rossington Parish Council



MINUTES OF THE PROJECTS COMMITTEE OF ROSSINGTON PARISH COUNCIL HELD AT ROSSINGTON MEMORIAL HALL AT 6.00 PM ON TUESDAY 14 MARCH 2017

PRESENT: Councillors: J Parkin, G Sheldon, R Greaves, N Smithard and A Harper
Clerk: A M Hammond
Chair: C Beaumont

538. WELCOME AND INTRODUCTION

RESOLVED to note the Chair welcomed everyone to the meeting.

539. PUBLIC FORUM

RESOLVED to note there were no members of the public present.

540. ANNOUNCEMENTS

RESOLVED to note there were no announcements.

541. TO RECEIVE APOLOGIES AND APPROVAL REASONS FOR ABSENCE

RESOLVED to note apologies were received from Cllrs B Johnson, J Rowland-Johnson, W Reynolds and G Dutton which were approved by the Committee.

542. TO RECEIVE DECLARATIONS OF PERSONAL INTEREST OR APPLICATIONS FOR DISPENSATION

RESOLVED to note there were none.

543. MATTERS ARISING FROM THE MINUTES OF THE PROJECT COMMITTEE ON 17 JANUARY 2017

RESOLVED to note the following:

Item 529: A cheque for £500 was sent to Victim Support. They have agreed that the equipment is for Rossington residents plus they will send a report in 3/6 months showing what equipment has been handed out.

544. TO DISCUSS THE TESCO BAGS OF HELP GRANT

RESOLVED to note the following:

- The online application form has been submitted to purchase 3 large Pine Sylvestris for £1,200 and for DMBC to plant the trees at a cost of £1,200.
- The Clerk to investigate purchasing whips and protectors for local schools to plant.

545. TO DISCUSS THE EASTER EGGSTRAVAGANZA ON 16 APRIL 2017

RESOLVED to note the following:

- The banners to be displayed at the beginning of April 2017.
- Reminder emails have gone to the Scouts, Grange Lane Garden Club, WI, Army Cadets, Carol Potts, Rossington Parade, Rossington Photos, St Luke's Church and DMBC Digital.
- Michelle Dickinson and Partner to staff the BBQ, takings to be donated to Good Neighbours or Memorial Hall.

- The Clerks to purchase fresh produce for BBQ and Parish refreshment stall.
- Promotional material has been sent to Radio Sheffield and Trax FM.
- Raw GoKarts have booked a stall.
- The expenditure to date is £1,927.26. The predicted income is around £430 making an underspend of £2.74.

546. TO DISCUSS ROSSINGTON SUMMER FESTIVAL

RESOLVED to note the following

- **Booked Stalls/Activities** - Raw Speed GoKarts, Time 4 Tea, Velvet Art Colouring Boards and Hair Braiding are booked and paid for.
- **Free Stalls** - Foster Care Association, Hallcross Medical Services and Cancer Research UK have booked a free stall.
- Emails have been sent to all previous attendees.
- **Sound and Stage** – C Beaumont proposed Jason Garner provide the Sound and Stage, this was seconded by A Harper.
- The Clerk to contact Jason for a detailed quote to enable a Service Level Agreement to be developed.
- **Marquee** – C Beaumont proposed the Parish stay with Mudford & Sons for the 150' x 50' marquee, lighting, chairs and tables plus a 30kva generator as this was by far the cheapest quote, this was seconded by J Parkin.
- The Clerk to develop an SLA.
- **Bar** – C Beaumont proposed we engage Dave Barron to run the bar at no cost to the Parish but with a 20% from the bar takings being donated to the Parish, this was seconded by J Parkin.
- The Clerk to contact Dave Barron to enable a SLA to be developed.
- **Toilets and Cleaning** – C Beaumont proposed the Parish stay with AddPlant as they were the cheapest quote plus they were the only company who could provide 2 x 6 units with lighting plus a disabled toilet, this was seconded by J Parkin.
- The Clerk to contact AddPlant for information on the cleaning service at £275 + VAT prior to the Clerk developing a SLA.
- **Banners** - the banners have been ordered for after 1 April 2017.
- **First Aid** - Pan Pan Medico have been booked for the 3 days. The Clerk to produce a SLA.
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- **Markham Main Brass Band** – Anita Milner requested a donation of £250 per day for Saturday and Sunday to cover the cost of the Brass Band doing a 2 hour session each day. A Harper proposed booking the band seconded by C Beaumont.
- **Tuckers Fairground Rides** – The Clerk to contact George Tucker for a full list of rides, inflatables etc that will be coming for the full 3 days.
- The Clerk to produce a SLA.
- **Comedy Science Show** – A Harper proposed Mr Dan be booked to provide 2 shows per day for a cost of £250 seconded by C Beaumont.
- G Sheldon requested it be recorded that he does not agree with the Parish paying for Tuckers Fun Fair to attend offering free rides and activities for residents.

547. TO DISCUSS THE PRIDE OF ROSSINGTON EVENT

RESOLVED to note the following:

- C Beaumont proposed the date for the event to be Saturday 16 September 2017 at the Memorial Hall seconded by A Harper. The deadline for forms to be submitted to be 31 July 2017.0
- The Clerk to contact Cllrs for ideas on the following:
 - Name of Rossington's event

- Categories
- Dignitaries
- Presentation awards, certificate/gift/trophy/etc

548. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING

RESOLVED to note there were none.

549. DATE AND TIME OF NEXT MEETING

RESOLVED to note the next Project Committee meeting to be at **6.15 pm on Tuesday 11 April 2017** prior to the Parish Council meeting at 7.00 pm.