

# ROSSINGTON PARISH COUNCIL

Clerk to the Council

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## MINUTES OF THE PROJECTS COMMITTEE OF ROSSINGTON PARISH COUNCIL HELD AT ROSSINGTON MEMORIAL HALL AT 6.15 PM ON TUESDAY 17 JANUARY 2017

**PRESENT:** Councillors: J Parkin, G Sheldon, R Greaves, N Smithard and D Harper  
**Clerk:** A M Hammond  
**Chair:** A Harper

### 524. WELCOME AND INTRODUCTION

**RESOLVED** to note the Chair welcomed everyone to the meeting.

### 525. PUBLIC FORUM

**RESOLVED** to note there were no members of the public present.

### 526. ANNOUNCEMENTS

**RESOLVED** to note there were no announcements.

### 527. TO RECEIVE APOLOGIES AND APPROVAL REASONS FOR ABSENCE

**RESOLVED** to note apologies were received from Cllrs C Beaumont, B Johnson, J Rowland-Johnson, W Reynolds and J Gibson which were approved by the Committee.

### 528. TO RECEIVE DECLARATIONS OF PERSONAL INTEREST OR APPLICATIONS FOR DISPENSATION

**RESOLVED** to note there were none.

### 529. TO DISCUSS FUNDING SUPPORT FOR VICTIM SUPPORT

**RESOLVED** to note the following:

- The Parish to donate £500 towards equipment.
- All equipment must be for residents who are victims or potential victims of crime in the village of Rossington only.
- Victim Support to send a report in 3/6 months showing what equipment has been handed out to local residents.

### 530. TO DISCUSS EMPLOYING A PART-TIME LENGTHSMAN FOR ROSSINGTON VILLAGE

The Clerk contacted DMBC Neighbourhood Team for financial support. Andy Rutherford, Head of DMBC Street Scene and Highways Operations thought it was a good idea, unfortunately he could not offer financial/monetary upfront contributions but he could supply bags, litter pickers, hand tools and collection of waste which they would take to the tip. This would be monitored to ensure value for money from their side. It would initially be a short-term arrangement that would be reviewed in 3 months. He would have to avoid the use of and supply of machines as they would have to be monitored for Health and Safety plus risk management reasons including Hand and Arm Vibration.

**RESOLVED** to note the following:

- The job description was agreed by the Project Committee, proposed by J Parkin, seconded by A Harper.

- The job description to be taken to the next full Parish Council meeting for ratification.

**531. TO DISCUSS THE TESCO BAGS OF HELP GRANT**

The Clerk investigated applying for a grant for 3 Christmas type trees to be planted on roundabouts and other sites in Rossington that can be strung with Christmas Lights to lift areas of the village. The Clerk contacted Darren Sides, DMBC Highway Network Management Engineer who said in theory the Highway Authority could licence the Parish Council to place a tree in the highway. He explained the Parish would need to indemnify DMBC for Public Liability Insurance of £5million cover plus the Parish would have to agree to maintain the trees unless it could be agreed with their Grounds Team. In addition, the location would need to be agreed with their Road Safety Engineers and the Highway Records Engineer. The work would need to be carried out by competent people so advice should be sought from DMBCs Horticulture Officers in relation to which type of trees are suitable ie root stock etc. This would also apply if the Parish wanted to plant hedges.

**RESOLVED** to note the following:

- Suggestions for possible siting of trees has been put on the Parish Facebook.
- The Clerk to contact Lisa Warren (Highway Records) and Nicola Armstrong (Road Safety) who would need to make a site visit.
- If the trees are to be strung with Christmas lights the Clerk would need to contact the DMBC Electrical Duty Holder.
- The Clerk to investigate the possibility of trees being donated to the Parish.
- The general consensus on the Parish Facebook is the Christmas Lights in Rossington are fantastic with the tree at the Styrrup getting the most complimentary comments.
- Suggestions posted on Facebook for siting of any new Christmas trees include:
  - The Circle
  - The green on Brodsworth Way
  - Holmescarr
  - Anywhere with CCTV to keep the thieves away
  - The Styrrup roundabout
  - Outside the wine bar
  - Station Road
  - Station gates up to the pit
  - West End Lane
  - Near Pheasant Bank School and Miners Welfare
  - Top end of Radburn Road
  - Bond Street
  - Clay Flat Lane
  - Opposite Lansbury Avenue Shops

**532. TO DISCUSS THE EASTER EGGSTRAVAGANZA**

**RESOLVED** to note the following:

- The Risk Assessment has been completed ready for the Chair to sign off.
- Brodsworth Way Pavilion. Last year's booking was one side of A4. This year there are 4 documents to sign plus a lengthy booklet to refer to. J Parkin proposed the Chair should sign the documents, seconded by D Harper plus:
- The Clerk to meet with the Head Teacher of Pheasant Bank School to discuss the amenities at the school.
- 2 rides booked with Michael Whiting at a cost of £300.00.
- Bouncy Castles, including a large climbing wall, have been booked with A Bouncy Castle Man at a cost of £975.00.
- Two Face Painters booked at a cost of £260.00.
- Pan Pan Medico First Aiders booked at a cost of £99.76.
- Christie Bell Donuts, Ice Cream Van, Sweet Stall and Bath Bomb Stall confirmed bookings.

- Pets as Therapy, Cancer Research UK, Fairground Organ confirmed bookings

**533. TO DISCUSS ROSSINGTON SUMMER FESTIVAL**

**RESOLVED** to note the following

- The dates to be Friday, Saturday and Sunday 14, 15 and 16 July 2017 proposed by J Parkin, seconded by D Harper.
- A sub group comprising of the Clerks, D Harper, R Greaves and C Beaumont to take a lead on the development of the festival.
- The Sub Group to report back to each full Parish Council meeting.
- D Harper to arrange a meeting with Jason Garner to see if he can provide the marquee, sound and stage, security, compere and possibly bands for the event.

**534. TO DISCUSS CHRISTMAS LIGHTS FOR LOCAL SHOPS AND BUSINESSES**

The Clerk contacted Tickhill Town Council who stated the following:

- The Christmas Tree Scheme in Tickhill is run by Tickhill Together (TT) and not the Town Council.
- The scheme runs at no cost to TT.
- All the shops received a letter with a tear off strip at the bottom to fill in if they wanted to take part in the scheme.
- Each shop paid for their own bracket and tree lights.
- Each shop pays for their own Christmas tree each year.
- TT organise a local handyman to put up the brackets (if new), install the tree and string the lights at a cost of £25 per shop.
- Each shop has to provide their own electric socket for the lights.
- Some houses have now joined the scheme.
- Each year more shops, businesses and houses join the scheme.

**RESOLVED** to note the following:

- Parish to adopt the TT scheme at no cost to the Parish Council proposed by A Harper seconded by J Parkin.
- The Clerk to contact TT for photographic evidence of their Christmas Tree scheme to be used in conjunction with the letters.
- The Clerk(s) to visit all shops rather than just send out the letter by post.
- The Parish to work in partnership with TT in buying brackets and Christmas Trees.

**535. TO DISCUSS THE CHRISTMAS PANTOMIME**

**RESOLVED** to note the following:

- The Talegate Theatre Company to perform the Panto Dick Wittington at 2 pm and 6 pm on Saturday 2 December 2017.

**536. TO DISCUSS BANKWOOD LANE ALLOTMENTS**

**RESOLVED** to note the following:

- John McAteer met with Peter Johnson (Chair of the Bankwood Allotment Association), W Reynolds and A Hammond on Friday 6 January 2017.
- John to update the lease to include all the land around the Allotment Shop (that has its own lease) plus the side road in front of the shop.
- Peter Johnson is investigating if the allotments can be classed as Statutory.

**537. DATE AND TIME OF NEXT MEETING**

**RESOLVED** to note the following:

- The **RAP Programme meeting** that was scheduled for Tuesday 31 January 2017 to be postponed until after the next Parish Council Meeting. This was proposed by A Harper, seconded by J Parkin.
- The next Project Committee meeting to be at **6.15 pm on Tuesday 14 March 2016**.