

ROSSINGTON PARISH COUNCIL

Clerk to the Council

Anne M Hammond
Tel: 01302 864731
Mobile: 07402 206667

Parish Office
Rossington Memorial Hall
McConnell Crescent
Rossington
Doncaster
DN11 0PL



 Rossington Parish Council 2016

MINUTES OF THE PROJECTS COMMITTEE OF ROSSINGTON PARISH COUNCIL HELD AT ROSSINGTON MEMORIAL HALL AT 6.30 PM ON TUESDAY 19 JULY 2016

PRESENT: Councillors: A Harper, G Sheldon, W Reynolds, J Gibson, J Parkin, N Smithard, D Harper, B Johnson and J Cooke
Clerks: A M Hammond and Z Attridge-Chambers
Chair: C Beaumont.
Ward Cllrs: C Stone

- 444. TO WELCOME AND INTRODUCE COUNCILLORS AND MEMBERS OF THE PUBLIC**
RESOLVED to note Cllr C Beaumont welcomed Cllrs and Clive Stone to the meeting.
- 445. PUBLIC SESSION**
RESOLVED to note there were no members of the public present.
- 446. TO RECEIVE ANY ANNOUNCEMENTS**
RESOLVED to note there were none.
- 447. TO RECEIVE APOLOGIES AND APPROVAL REASONS FOR ABSENCE:**
RESOLVED to note apologies were received from Cllrs R Greaves J Rowland-Johnson and K Connolly which were approved by the Committee.
- 448. TO RECEIVE DECLARATIONS OF INTEREST NOT ALREADY DECLARED**
RESOLVED to note there were no declarations of interest not already declared.
- 449. TO REVIEW THE SUMMER FESTIVAL 2016 IN PREPARATION FOR 2017**
RESOLVED to note the following:
- The feedback from the public over the weekend, from Facebook and via email has been very positive and encouraging with everyone looking forward to it being “bigger and even better” next year.
 - Banners – need to have band schedule on.
 - A3 Posters – of band schedule were put up all over Rossington but were soon taken down but we don’t know by whom?
 - Marketing – find ways to market wider. Continue to promote Facebook. Engage more with schools, Rossington All Saints Academy, Children’s Centre, Holmescarr Centre, Swimming Baths, local businesses, Bankwood Lane Industrial Site, Sports Groups, voluntary groups, new housing estate, etc.
 - Herras Fencing – cut across the field from the edge of the Rugby Pitch cutting off the whole of the bottom end of the field, leaving it open to people who wish to use the field.
 - Bar – look into other bar providers with professional staff or the possibility of the Parish running the bar.

- Helpers – Security to be put on the front gate and entrance gate. Extend work done by Benn Webb; look into agency workers.
- Friday – drop Friday and concentrate on Saturday and Sunday.
- Bands – Live bands on Saturday night and Sunday afternoon in the marquee.
- Toilets – get quotes for more competitive prices, more toilets required, signage for NO NAPPIES to be put in each block to be delivered. Have extra bins outside the toilets for excel rubbish linked to toilets.
- Generators – sell all petrol fuel generators, purchase 2 diesel ones ON WHEELS.
- Lights – sell existing lights, purchase new lights and PAT test.
- Sub Group – the Clerks, D Harper and C Beaumont to form a sub group to thrash out requirements for the next Summer Festival as early as possible.
- Dates – to be decided asap so can be marketed and put in people’s diaries. To be in school holidays?
- Sound and Stage – get quotes from other providers
- Food Stalls – less food stalls, more selective.
- Marquee – same size
- Entrance Fee - £2 per day with 3s and unders getting in FREE.
- Entrance – one table for taking entrance fee, second table for putting on wrist bands

Timeline

FRIDAY MORNING

- Fairground to be in place
- Marquee to be set up FIRST thing in the morning.
- Toilets to be delivered.
- Generators to be delivered (if renting)
- Cones to be delivered
- Fencing delivered

FRIDAY AFTERNOON

- Sound and Stage to be set up
- Bar to be set up
- Real Ales beers to be delivered
- Ben Webb to set up tables and chairs
- Ben Webb to set up Herras Fencing
- Ben Webb to collect items from Memorial Hall including Fire extinguishers

FRIDAY EVENING

- Security installed

SATURDAY MORNING

- Stalls to be sited by 10 am.
- First Aiders to be set up
- Wine and Spirits to be delivered

SATURDAY EVENING

- Live bands from 6 pm

SUNDAY EVENING

- Fairground to leave
- Food stalls to leave

MONDAY MORNING

- Marquee to be taken down first thing
- Toilets to be collected
- Generators to be collected
- Cones to collected
- Fencing to be taken down by Ben Webb and removed by Tempfence
- Ben Webb to return items to Memorial Hall

- Beer to be collected
- All signage / banners to be taken down.

450. TO DISCUSS THE BONFIRE NIGHT EVENT

RESOLVED to note the following:

- Welfare to invite Tuckers Fun Fair to be sited on the car park inside the first set of gates to suit the Welfare. Tuckers to bring along food and other stalls as they see fit for the site.
- Woody to be invited to attend.
- The Clerks to check banners from last year.

441. TO DISCUSS THE ROSSINGTON STEAM RALLY

RESOLVED to note the Steam Rally to be put on the next Parish Agenda.

442. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA FOR NEXT MEETING

RESOLVED to note there were none.

443. DATE AND TIME OF NEXT MEETING

RESOLVED to note the time and date of meetings to be decided.